

Little Cedars PTA General Meeting
November 6, 2018

Board Members

<i>President</i>	Emily Walker	<i>VP Communication</i>	Andrea Vandehey
<i>Treasurer</i>	Stephanie Ridley	<i>Co-VP Events</i>	Lauren Waltzing
<i>Secretary</i>	Jennifer Shepherd	<i>Co-VP Events</i>	Tia Luckey
<i>VP Academics</i>	Amanda Whitaker	<i>Membership Chair</i>	Angie Loth
<i>Co-VP Fundraising</i>	Emily Lyons	<i>Advocacy Chair</i>	Open
<i>Co-VP Fundraising</i>	Gina Detlor	<i>Watchdogs Chair</i>	Chris Bicket

Minutes prepared by: Jennifer Shepherd

Presidents update:

Discussed the withdrawal of Cub Scouts to engage the PTA to charter.

Motion to pass September General Meeting Minutes

Move to accept September minutes as written. Motion made by Kristy Rowley. Second by Stephanie Ridley. Motion passed

Treasurer Report:

Reviewed September and October. All changes discussed in last meeting have been implemented. Discussed changing names of "Dads and Donuts" so it matches the updated titles.

Communications: Andrea is out on maternity leave. Wolverine Weekly still went out with Emily W's help. Noted that we may support a little more than normal during this time.

Volunteer for Month is Melissa Jacobs.

Thanks to Jennifer Butler and Kimmie D for putting out the Student Directory. Covers included artwork by 6 different 6 graders.

Amy Man and Tanya Jaengle put together teacher's conference meals.

Fall fundraiser just wrapped up. Numbers to follow.

Spring fun run in April

5th grade won box tops this month and will get popcorn.

T-shirt orders to be distributed. Angie Loth volunteered to help distribute.

Events (Lauren Waltzing, Tia Luckey)

Fall Dance was a success. Numbers not in yet, but we sold a bunch of stuff. Discussed keeping records in our Shared Drive of quantities so we know for future years. Also discussed that we bought reusable items (such as meat thermometer) that can be used year over year.

Skate Deck. Flyers about to go out for Skate Deck. Skate charges \$500, we keep all proceeds over \$500, if they don't earn that much, we must pay the difference.

Grandparents Breakfast: need some volunteers.

Winter Event: Lauren W will chair. Lauren will get ideas from Totem Hill Elementary. She will need help making kits. Considering popcorn, drinks and something simple like pretzels. We need to get orders in for cookie kits by Thanksgiving.

We need Chairs for Carnival, Auction and Spring Events.

Programs (Amanda Whitaker)

Reflections: still looking for a Chair and if we don't get one soon, may need to reconsider participation by LCE. Discussed what is needed to Chair the event. Need to have a Chair by December 1.

Cultural Night is usually around Thanksgiving; moving to February this year. Trying to get a sense for what people are interested in by sending out survey.

President discussion about Electronic Funds Processing: Credit cards can be accepted for various events and purchases. This would be phased in slowly. Use Paypal through website for processing payments. On site at events would utilize a card reader. Could also use Square for events if Paypal doesn't work due to connectivity issues. Paypal would be nonprofit with 2.2% transaction fee plus .30. Using physical card reader, 2.7% finance charge. We would like to start this for the Winter event/cookie pre-orders. Card readers for Silent Auction and Carnival. Next year, could roll out for PTA membership fees and similar.

Review the draft of the Policy. Motion to approve the Electronic Funds Processing Policy by Jennifer Shepherd and seconded by Kristy Rowley. Motion passed.

Propose giving Credit Card fees a budget for the year. We estimate \$350 should be sufficient for this year. Motion to add line item and \$350 to budget by Gina Detlor, seconded by Angie Loth. Motion passed.

Principal Updates- Mr. D

LCE is taking measures to improve the Wifi on site.

Ms Hubbard discussed workshop they attended today about balanced literacy (connecting reading and writing). Bought all new materials for K, 1, and 2 this year. Will likely extend to 3rd grade. Piloting "Amplify Science" for K through 6. 5th grade looking at a writing curriculum.

Discussed Veterans Day assembly. LCE Choir will be performing at a SilverTips game in December. Adoption of typing skills: "Typing Agent."

Meeting adjourned: 8:20 PM