

# Grants Program

The Little Cedars Elementary PTA Grants Program designates funds for supporting the Little Cedars community. The amount of available funds will be determined as part of the PTA's annual operating budget, and relies on successful fundraising efforts and donor support.

This policy for disbursing grants is in addition to school district restrictions, applicable state and federal laws for non-profit corporations, and policies of the WSPTA.

- 1.** Any staff member, parent, student, or community member may request a grant. The applicant does not need to be a PTA member.
- 2.** Requests will be evaluated according to the mission of the PTA to serve Every Child, the availability of budget funds, and non-profit regulations.
- 3.** The Board may review and grant funds up to \$1000 at regularly scheduled Board meetings. Grant requests for more than \$1000 shall be reviewed by the general membership at regularly scheduled membership meetings.
- 4.** Grants need to be disbursed within the current school year. Requests to fund ongoing projects or to extend a grant into future years should be considered as additions to the PTA's annual operating budget.
- 5.** Financial transactions must comply with all other LCE PTA and WSPTA financial policies.

*This policy was adopted by the membership of the Little Cedars PTA on September 30, 2021.*